



# Privacy Statement

Your privacy is important to us and we are committed to letting you know how we use your personal information and to making only responsible use of your data.

References to "we", "us", "you" or "our" in this Privacy Policy are references to Veterans Coastal Retreats (VCR), a Charitable Incorporated Organisation registered in England and Wales, registered charity number: 1204898.

## Information about you

We will collect personal information from you when you or your organisation, works with us, supports our activities, registers for one of our events or are considered for support by the charity. We may obtain information supplied by you via email or other methods, such as through comments submitted on the VCR website. This may include your name, title, email address, physical address, telephone numbers, date of birth, age, marital status and for the purposes of support, some basic financial information as well. To be considered for support from the charity, you may be asked to provide basic medical information so that we understand your situation and how the charity may support you best.

## Our use of this information

Your personal information will only be used to process your requests to provide you with our support, to include you within one of our events or to send items which you may have purchased from our online store, or being gifted. This information will only be accessed and used by Trustees, staff or certain approved volunteers of charity.

We will NEVER share your information with any other person or organisation without your prior consent, unless we are requested to do so in accordance with current law by the police or a government body who hold relevant authority to request such information without your consent.

## Security

We will take reasonable precautions to prevent the loss, misuse or alteration of information you give us.

Communication in connection with our events and support services may be sent by email. For ease of use, communications (other than secure payments) will not be sent in an encrypted form unless you require it and provide the certification to enable us to communicate with you in that way. Email unless encrypted is not fully secure. Whilst we endeavour to keep our systems and communications protected against viruses and other harmful effects we cannot be responsible for all communications being virus-free.

## Cookies

If cookies are used they will only be used to assist the purposes set out in this privacy policy, but cookies will not be used if we do not consider them to be necessary. Please read our Cookie Use Policy for more information.

## Other information

If you would like us to correct or update any information, or if you would like information deleted from our records, then please email us at [admin@vcr.email](mailto:admin@vcr.email)

This privacy policy may be updated occasionally so please check it periodically.

Links within our sites to other websites are not covered by this policy and we advise you to check the policies and security of any websites that you may visit by following a link from here.

If you agree to Veterans Coastal Retreats using your data in accordance with the above, please sign and date below:

Signed:\_\_\_\_\_

Date:\_\_\_\_\_

NAME (block capitals)\_\_\_\_\_